



Lee County ETSB

Meeting Minutes

November 25, 2024 3:30 PM

Meeting called by: Chairman Buskohl

UNAPPROVED

Monthly Board Meeting

Attendees: 911 Commissioners; ETSB Director, Shelley Dallas

- **Call to Order**

Chairman Buskohl called the meeting to order at 3:35 pm at the Lee County ECC; roll was called as follows:

Ryan Buskohl	05-16-2025	Present presenting Medical
Pat Hilliker	05-20-2027	Absent resending Fire District
Josh Tucker	05-20-2027	Present representing Medical
Steve Gilmore	05-16-2025	Present representing Fire District
Keane Hudson	12-01-2024	Present representing Lee County Board
Jesica Knipple	Sheriff's Designee	Present representing Lee County Sheriff
Mike Koppien	05-20-2027	Present representing Law Enforcement
Kevin Lalley	05-16-2025	Present representing At Large
Steve Howell	06-14-2025	Present representing Law Enforcement

Absence excused.

- **Prior Minutes**

Motion by Hudson, second by Koppien, that the minutes from the October 24, 2024 ETSB meeting be approved and published. Motion carried unanimously.

- **Treasurer's Report:** Midland Operating Account: \$46,234.79; Sauk Valley Reserves Fund: \$833,823.88; Investment CDs (4): \$1,261,099.00; Total ETSB Funds: \$2,141,157.67. Motion by Koppien, second by Gilmore, that the treasurer's monthly balance report be approved. Chairman Buskohl called for discussion; there being none, motion passed unanimously.

Fiscal Year 2024-2025 budget was presented as held over at the October ETSB meeting. Motion made by Tucker, second by Howell, that the fiscal year 2024-2025 budget as presented be approved with Income/Revenue budgeted at \$757,500 and Expenditures budgeted at \$751,500.

Chairman Buskohl called for further discussion; hearing none, the vote was called for as follows:

Steve Howell	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Jesica Knipple	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Mike Koppien	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Kevin Lalley	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Josh Tucker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Ryan Buskohl	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Gilmore	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Pat Hilliker	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Keane Hudson	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>

- **Claims:** Claims were reviewed. Howell made a motion, seconded by Knipple, that claims, including those paid in vacation, be approved and ordered paid: \$20,404.05. Hearing no discussion, the vote was called for as follows:

Keane Hudson	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Jesica Knipple	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Mike Koppien	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Kevin Lalley	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Josh Tucker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Ryan Buskohl	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Gilmore	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Pat Hilliker	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Steve Howell	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>

- **Committee Reports**

- **Executive:** Chairman Buskohl advised the 2025 meeting dates were provided in the meeting packet; noted the October meeting date is proposed on the 5th Thursday and the November meeting is the Monday before Thanksgiving.

Thursday, January 23, 2025

Thursday, March 27, 2025

Thursday, May 22, 2025

Thursday, July 24, 2025

Thursday, September 25, 2025

Thursday, October 30, 2025 (5th Thursday)

Monday, November 24, 2025

Kevin Lalley made a motion, seconded by Mike Koppien that the 2025 ETSB meeting dates be approved and published as proposed in the agenda packet. Hearing no further discussion, the vote was called as follows:

Mike Koppien	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Kevin Lalley	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Josh Tucker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Ryan Buskohl	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Gilmore	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Pat Hilliker	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Keane Hudson	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Howell	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Jesica Knipple	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>

- **Property:** Property Chair Tucker reported that a draft of the roofing bid specifications were provided in the agenda packet; a few clarifications need to be complete before releasing it in hopes to have it out by the beginning of the new year.

- **Public Education/Training:** Education Chair Knipple reported that Telecommunicators McCoy and Ehlers attended an Advance Police Dispatch course in Addison, IL earlier in the month. TC Ehlers provided an overview of the course topics and takeaways that he felt were beneficial to share. Jes indicated that after being on the job for a period of time, classes such as this puts an enhanced perspective back into the day- to-day activities to give a bit of a “reset” of the job. She provided a summary of TC Ehlers report. Cross discipline meetings between dispatch, law and fire were found to be beneficial in other areas. The course was put on by NENA.

- **Legislation:** Chair Koppien gave an overview of the battery backup scenario. Language should be considered and put in place reference activity regarding battery storage facilities. There was discussion about standards, storage, location and hazards.

- **New Business:** TC Laura Enlow is retiring effective December 1st. TC Dylan Ehlers has accepted a lateral position in Marshall County and his last day will be November 28th. Leslie Davidson has been hired to replace TC Enlow and has been in training for over a month with approximately 5 months left in the training environment before she is released. A position has been offered to fill TC Ehlers seat; awaiting background, psychological evaluation and physical before a hire date is determined. Additional one of the two Communications Training Officers is scheduled to be on maternity leave towards the end of December and will be out for approximately 3 months. Staffing levels in the ECC will be at a minimum from December, 2024 through March, 2025, potential longer pending TC training statuses.

AT&T outages continue to occur, and Director Dallas has escalated the issue to the 3rd tier level as a chronic issue with no resolution. 9-1-1 calls are rerouting to Ogle County (wireless and VoIP) and IL Valley Regional Dispatch (landline) as designed; however, Intrado/AT&T should be seeing and reporting the issue prior to the reroute and instead, the issue is noted by Ogle and Lee Counties before notification is made by the telco to the affected PSAPs. The outages continue to be investigated as the 9-1-1 circuits bounce in and out of service to determine if it is an AT&T or a local telco issue. Hudson questioned if the FCC is involved; FCC has been as well as Statewide 9-1-1 Administrator. Hudson asked if this is the State issued mandate to migrate to the AT&T ESInet; Director Dallas advised – “yes”.

- **Board Member/ECC Staff Comments:** Kevin Lalley wished all a Happy Thanksgiving.
- **Adjournment:** Meeting adjourned at 3:58 pm. The next ETSB meeting will be held **Thursday, January 23rd, 2025 at 3:30** pm at the Lee County ECC.

Josh Tucker, ETSB Secretary